

Training Specialist (TS)

# Application



International Window Cleaning Association

# About TS

The International Window Cleaning Association (IWCA) awards the Training Specialist designation to individuals who have demonstrated their commitment to Training and Safety in the window cleaning industry through their accomplishments in leadership of the industry, continuing commitment to its educational programs and participation in the IWCA and other industry organizations.

IWCA's TS program is designed for the window cleaning and/or safety training professional who is dedicated to providing the most current safety training education to their staff, but who does not participate in field work every day. The TS is a 3 year renewal based on PDU's earned per year.

The certification program consists of three parts:

- Completing the IWCA Safety Training Certification Program in any field.
- Earning at least 70 points through association memberships and other training
- One-time \$500 application fee.  
*\*Full approval is at the discretion of the Safety Director. Completion of points does not automatically confirm your designation.*

By earning the TS designation, an individual reaffirms his or her commitment to the importance of proper safety and training for those working within the window cleaning field.

## IWCA Safety Certification

This program consists of three online exams to help prepare you for the final proctored exam. After successfully passing all three online exams with a score of 90 percent or higher, candidates will be qualified to take the final exam.

We recommend candidates attend a classroom review session in conjunction with the regional safety training sessions followed by the proctored exam. Once the candidate passes the final proctored exam, he or she will be recognized as being IWCA Safety Certified for five years. After that time, the certified window cleaner can continue to renew his or her certification through an online renewal procedure. Candidates may enroll for the IWCA Safety Certification program via the IWCA Web site. The cost for earning the IWCA Safety Certification is \$175-\$300 per individual.

### Points toward Certification

In addition to the successful completion of IWCA Safety Certification, candidates must accumulate a minimum of 70 additional points by providing documented evidence of their expertise and/or involvement in their overall industry. These points may be earned through membership in other industry related organizations and completion of additional safety courses as indicated on the application form.

### IWCA TS Application

The information on this application will be used to evaluate your candidacy for the Training Specialist (TS) designation. Please complete all information. Incomplete applications will be returned.





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Training Specialist (TS)

# Application

Return this application to IWCA along with proof of completion of the required courses (or exemption documentation).

<i>First Name</i>		<i>Last Name</i>	
<i>Company Name</i>			
<i>Company Address</i>			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
<i>Phone</i>			
<i>E-mail</i>			
<i>Position in Company</i>		<i>Since What Year</i>	
<i>Please provide a brief biography or attach such to this application:</i>			
<i>The signature below is that of the individual seeking qualification for the "Training Specialist" (TS) designation. By signing this application, the person seeking this TS designation is noting that the information is true and accurate to the best of his/her knowledge.</i>			
<i>Applicant's Signature</i>		<i>Witness</i>	
<i>Date: _____</i>		<i>Date: _____</i>	
<b>Application Fee for 3 year Certification: \$ 500.00 (renewal \$250.00 and 20 PDU's)</b>		<input type="checkbox"/> <i>Check Number</i>	<input type="checkbox"/> <i>Credit Card</i>
<i>Credit Card Number</i>	<i>Exp. Date</i>	<i>Card Code</i>	
<i>Credit Card Signature</i>			



# TS Point System

Based on the point system below, please indicate which activity you are submitting for points by checking the boxes next to the activity.

In addition, you will need to submit the appropriate paperwork to prove your attendance, etc. for each item. For example, if you have completed OSHA 10 training, you will need to provide a copy of the certificate and/or card with the rest of your paperwork. If you've attended a safety training course, please submit your certificate of attendance. No more than 25 (when possible) of the points can be from any one category.

To qualify, applicant must earn a total of 70 points.

## IWCA

- Membership in IWCA-1 point for each consecutive year a member, Not to exceed 10 points (Note years as member \_\_\_\_\_)..... **10 pts**  
(Must be able to be verified by IWCA Management Office)
- IWCA Convention Educational Sessions Not to Exceed 10 points .....**10 pts**  
(Must be able to be verified by IWCA Management Office)
- Record of Service on the BOD of the IWCA for at least 3 years (Note years as Member of BOD \_\_\_\_\_)..... **10 pts**  
(Must be able to be verified by IWCA Management Office)

## SAIA

Complete and Previously Pass Scaffold Industry Association (SAIA)

- Supported Scaffold Program and Exam..... **25 pts**
- Suspended Scaffold Program and Exam..... **25 pts**  
(Must provide copy of certificate and/or card)

## OSHA

- Complete and Previously Pass OSHA 10/30 Course.....  
**10/30pts \*Does not have to be in person for the TS. Can take both.**  
(Must provide copy of certificate and/or card)

## Campus IWCA

- Complete Foundations: Window Cleaning Starts Here..... **4 pts**
- Complete Water-fed Pole Safety and Efficiency/Technique.....**2 pts**
- Complete OSHA WWS Presentation..... **1 pt**
- Complete Plan Ahead for Safety..... **4 pts**
- Complete Rope Descent Systems..... **6 pts**

## SPRAT/IRATA

- SPRAT or IRATA Certification-Level 1..... **25 pts**  
(Must provide copy of certificate and/or card)

## Memberships

- Membership in SIA, BOMA, IFMA, IREM, PWNA, BSCAI, SWRI, IRATA, SPRAT, ASSE, ISFP, ISSA. 5 pts per Association, not to exceed 10 ..... **10 pts**  
(Must provide copy of current membership certificate or documentation)

## Other Training Courses

- Co-Teach IWCA Safety Course with IWCA Safety Director **MANDATORY**
  - Complete Boom/Scissor/Lift Safety and Training Course ..... **8 pts**  
(Must provide copy of certificate and/or card)
  - Complete IWCA Safety Training Course **MANDATORY** .....**8pts**  
(Must provide copy of certificate and/or card)
  - Other Safety Programs approved by the IWCA Board of Directors..... **10 pts max**  
(Must submit program for approval)
- Window Cleaner Safety 1910 Course ..... 8 pts

Total Verifiable and Approved Points (70 Points Minimum)..... \_\_\_\_\_points

## Submission

Please note that the designee shall submit all copies of certificates/cards documentation for each category to the IWCA office at:

### IWCA Headquarters

7918 Jones Branch Dr.,  
Suite 300 McLean, VA  
22102

**If you have any questions, please contact us at 800.875.4922.**

Certificates/Cards and other documentation will be reviewed and verified by a staff member for authenticity. If all documents are in order, a Numbered Certificate will be prepared for and sent to the recipient directly. Special recognition will be made at the

Annual IWCA Convention each year to any or all recipients of this award at the closing ceremony; where an award presentation will be made.

The Training Specialist (TS) is a 3 year renewal. 20 PDU's must be completed within the 3 year period.

Recipient is recognized for their achievement in their industry and therefore the person receiving this honor will be able to officially add this "TS" initials to the end of their name. Eg. John Doe, TS

*Reminder: You must provide authentic photo copy (no originals necessary) attachments for all areas noted above, where copies of documentation is required.*

\_\_\_\_\_  
IWCA Staff Member Official Verification Signature

\_\_\_\_\_  
Date

For information on IWCA contact headquarters:

International Window Cleaning Association  
7918 Jones Branch Dr., Suite 300 McLean, VA 22102

